

Our ref: REMCO/CORP/PROC/07/25

10 July 2025

Tender Notice (TN) / Invitation for Bids (IFB)

TENDER FOR PROVISION OF TRANSPORTATION SERVICES TO REMCO

TENDER REFERENCE NUMBER: REMCO/ADMN/02/2025-2026

1. Rwanda Engineering and Manufacturing Corporation (REMCO) (hereinafter called "Client") would like to procure audit services.
2. REMCO invites eligible bidders to submit offers/bids for provision of transportation services as indicated in details in the attached document.
3. The tender document in English may be found attached on to this advert, or contact procurement@remco.rw. The documents are for free and can be accessed by any willing bidder.
4. Tender Documents may be obtained on any working day from **10th July 2025 to 29th July 2025**, at **5:00 Pm.**
5. Bids shall not be accompanied by any bid security. Enquiries regarding this tender may be addressed to the CEO of REMCO on the address P.O. Box 2775, Kigali Rwanda, 252505577, info@remco.rw, www.remco.rw
6. Well prepared bids in response to the details included in the attachment must reach the email procurement@remco.rw, not later than **7th August 2025, 5:00 Pm.** Late bids will be rejected.
7. The tender committee of REMCO shall open the bids in the absentia of bidders or their representatives.
8. The soft bids must indicate the tender name/title and reference number.
9. Bidding will be conducted in accordance to the laws of Rwanda and the internal rules and regulations of REMCO.
10. Sincerely.


Eric NYAMUHENDA
Acting Chief Executive Officer
REMCO Ltd

REMCO
RWANDA ENGINEERING &
MANUFACTURING CORPORATION LTD
P.O. Box: 2775
KIGALI, RWANDA



**TITLE: TENDER FOR PROVISION OF TRANSPORTATION SERVICES
TO REMCO**

TENDER REFENCE NUMBER: REMCO/ADM/02/2025-2026

**PROCURING ENTITY: RWANDA ENGINEERING AND
MANUFACTURING CORPORATION (REMCO)**

PROCUREMENT METHOD: OPEN COMPETITIVE BIDDING

DATE OF ISSUE: 10th JULY 2025

DEADLINE OF SUBMISSION: 7th AUGUST 2025

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TERMS OF REFERENCE FOR TRANSPORTATION SERVICES

SECTION 1. INTRODUCTION AND BACK GROUND

Rwanda Engineering and Manufacturing Corporation (REMCO) is a company that started in 2018 and is owned by the government of Rwanda. REMCO was established to manufacture machines, equipment and spare parts that were previously imported to serve in the sectors of Agriculture mechanization, Construction, Mining, Automotive, Energy, Defense and Health care. REMCO also provides technical support services to other local as well as regional companies through training, repair and maintenance services.

For REMCO therefore to be able to undertake its projects as well as daily administrative and logistic activities, Remco would like to invite qualified bidders to submit their bids/offers for the tender for provision of transportation services.

SECTION 2. SCOPE OF WORK

The successful bidder shall be responsible for the provision of transportation services such as regular and on-demand transportation of goods and personnel to and from designated locations, Carryout pick-ups and delivery as per the provided schedules.

The successful bidder shall provide vehicles that are well maintained and in good condition, providing qualified and licensed drivers and possessing valid insurance cover for the vehicles, drivers, cargo and passengers. Remco shall need a range of vehicles to transport goods and personnel around Kigali and in the different parts of the country as per the designed schedule.

SECTION 3. TENDER PRESENTATION AND REQUIREMENTS

All tenders must include and present the following phases and they will be evaluated in the same fashion.

3.1. ADMISTRATIVE ELIGIBILITY

All bidders shall provide the following documents as the first criteria to be followed for the first stage of evaluation.

- a. A valid business registration certificate offered by RDB.
- b. A valid tax clearance certificate offered by RRA.
- c. A valid VAT certificate offered by RRA.
- d. A sample of EBM invoice.
- e. Three references of similar work done from at least three current or past clients.
- f. A valid and up to date company profile.

3.2. TECHNICAL QUALIFICATION AND INSTRUCTIONS

All bidders shall present the following as the second criteria to be followed in the second stage of evaluation.

- a. Proven experience in the transportation sector of a minimum of five (5) years.
- b. Proven ownership of a fleet of reliable and well-conditioned and maintained vehicles.

3.3. FINANCIAL PROPOSAL

All bidders shall present their financial offers and these shall be competitive and must spell value for money. This shall be the third criteria to be followed in the third stage of evaluation.

The financial evaluation will be conducted according to prices offered for every category as they are presented on the table here below.

- Every bidder shall provide a well signed and stamped financial offer.
- Every offer shall be presented in the Local currency which is Rwanda francs (RWF).

CATEGORY ONE

Nº	VEHICLE TYPE	LOAD TYPE	CAPACITY	DESTINATION (TO & FROM REMCO)	PRICE
1.	SUV (JEEP)	PASSENGERS	4-5 PASSENGERS	KIGALI CITY (ALL DISTRICTS)	
				NOTHERN PROVINCE (ALL DISTRICTS)	
				SOUTHERN PROVINCE (ALL DISTRICTS)	
				EASTERN PROVINCE (ALL DISTRICTS)	
				WESTERN PROVINCE (ALL DISTRICTS)	
2.	PICK-UP (DOUBLE CABIN)	PASSENGERS	4 PASSENGERS	KIGALI CITY (ALL DISTRICTS)	
		LIGHT CARGO	1000-1200 KGS	NOTHERN PROVINCE (ALL DISTRICTS)	
				SOUTHERN PROVINCE (ALL DISTRICTS)	
				EASTERN PROVINCE (ALL DISTRICTS)	
				WESTERN PROVINCE (ALL DISTRICTS)	
3.	VAN	PASSENGERS	18 PASSENGERS	KIGALI CITY (ALL DISTRICTS)	
				NOTHERN PROVINCE (ALL DISTRICTS)	
				SOUTHERN PROVINCE (ALL DISTRICTS)	
				EASTERN PROVINCE (ALL DISTRICTS)	
				WESTERN PROVINCE (ALL DISTRICTS)	

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CATEGORY TWO

Nº	VEHICLE TYPE	LOAD TYPE	CAPACITY	DESTINATION (TO & FROM REMCO)	PRICE
1.	BOX TRUCK (FUSO LONG CHASIS)	ALL KINDS OF CARGO	5-10 TONNES	KIGALI CITY (ALL DISTRICTS)	
				NOTHERN PROVINCE (ALL DISTRICTS)	
				SOUTHERN PROVINCE (ALL DISTRICTS)	
				EASTERN PROVINCE (ALL DISTRICTS)	
				WESTERN PROVINCE (ALL DISTRICTS)	
2.	DUMP TRUCK (HOWO)	SAND GRAVEL	30-60 TONNES	KIGALI CITY (ALL DISTRICTS)	
				NOTHERN PROVINCE (ALL DISTRICTS)	
				SOUTHERN PROVINCE (ALL DISTRICTS)	
				EASTERN PROVINCE (ALL DISTRICTS)	
				WESTERN PROVINCE (ALL DISTRICTS)	
3.	SELF LOADER TRUCK	CARGO	5-8 TONNES	KIGALI CITY (ALL DISTRICTS)	
				NOTHERN PROVINCE (ALL DISTRICTS)	
				SOUTHERN PROVINCE (ALL DISTRICTS)	
				EASTERN PROVINCE (ALL DISTRICTS)	
				WESTERN PROVINCE (ALL DISTRICTS)	

SECTION 4. SUBMISSION OF OFFERS

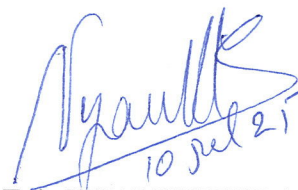
- a. Offers must be submitted not later than 7th August 2025 at 5:00 Pm Local time, late offers will be rejected and will not be opened or considered.
- b. Offers must be submitted by email through procurement@remco.rw. Any queries must be addressed to the CEO of REMCO and sent to the same email with info@remco.rw in copy.
- c. The language to be used as the medium of communication in all the offers shall be in English.
- d. This tender shall only be valid for twenty-one (21) days.

SECTION 5. OTHER TERMS AND CONDITIONS

- a. REMCO reserves the right to visit any bidder's location/premises during tender evaluation.
- b. All bids shall be opened and evaluated in the absentia of all bidders.
- c. REMCO reserves the right to reject any offer where, in its opinion, a conflict of interest exists or may arise such as influence of any kind, professional or financial relationships with employees.
- d. The payment terms shall be 100% payment by cheque or bank transfer after completion, delivery and or provision of service upon inspection and issuance of invoice.

We are looking forward to receiving your great offers.

Sincerely



10 Jul 25

Eric NYAMUHENDA
Acting Chief Executive Officer
REMCO Ltd