

Our ref: .... REMCO/CORP/PROC/07/25

18 July 2025

**Tender Notice (TN) / Invitation for Bids (IFB)**

**TENDER FOR SUPPLY OF SANITARY NAPKIN INCINERATOR MACHINE TO REMCO**

**TENDER REFERENCE NUMBER: REMCO/ADMN/03/2025-2026**

1. Rwanda Engineering and Manufacturing Corporation (REMCO) (hereinafter called "Client") would like to procure audit services.
2. REMCO invites eligible bidders to submit offers/bids for the tender for supply of heat treatment accessories as indicated in details in the attached document.
3. The tender document in English may be found attached on to this advert, or contact [procurement@remco.rw](mailto:procurement@remco.rw). The documents are for free and can be accessed by any willing bidder.
4. Tender Documents may be obtained on any working day from **18<sup>th</sup> July 2025 to 6<sup>th</sup> August 2025, at 5:00 Pm.**
5. Bids shall not be accompanied by any bid security. Enquiries regarding this tender may be addressed to the CEO of REMCO on the address P.O. Box 2775, Kigali Rwanda, 252505577, [info@remco.rw](mailto:info@remco.rw), [www.remco.rw](http://www.remco.rw)
6. Well prepared bids in response to the details included in the attachment must reach the email [procurement@remco.rw](mailto:procurement@remco.rw), not later than **15<sup>th</sup> August 2025, 5:00 Pm.** Late bids will be rejected.
7. The tender committee of REMCO shall open the bids in the absence of bidders or their representatives.
8. The soft bids must indicate the tender name/title and reference number.
9. Bidding will be conducted in accordance to the laws of Rwanda and the internal rules and regulations of REMCO.
10. Sincerely.

  
  
**Eric NYAMUHENDA**  
Acting Chief Executive Officer  
REMCO Ltd



**TITLE: TENDER FOR SUPPLY OF SANITARY NAPKIN INCINERATOR MACHINE TO REMCO**

**TENDER REFENCE NUMBER: REMCO/ADMN/03/2025-2026**

**PROCURING ENTITY: RWANDA ENGINEERING AND MANUFACTURING CORPORATION (REMCO)**

**PROCUREMENT METHOD: OPEN INTERNATIONAL COMPETITIVE BIDDING**

**DATE OF ISSUE: 18<sup>th</sup> JULY 2025**

**DEADLINE OF SUBMISSION: 15<sup>th</sup> AUGUST 2025**

*Handwritten signature/initials in blue ink.*

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## **SECTION 1. INTRODUCTION AND BACK GROUND**

Rwanda Engineering and Manufacturing Corporation (REMCO) is a company that started in 2018 and is owned by the government of Rwanda. REMCO was established to manufacture machines, equipment and spare parts that were previously imported to serve in the sectors of Agriculture mechanization, Construction, Mining, Automotive, Energy, Defense and Health care. REMCO also provides technical support services to other local as well as regional companies through training, repair and maintenance services.

REMCO wishes to improve sanitation standards and provide safe, discreet, and environmentally friendly method of disposing of sanitary waste. This is in line with the ongoing efforts to promote hygiene, particularly in female facilities, and to comply with public health and waste management guidelines. It is in that regard therefore that Remco would like to invite qualified bidders to submit their bids/offers for the tender for supply of a sanitary napkin incinerator machine.

## **SECTION 2. SCOPE OF WORK**

The successful bidder shall supply the required sanitary napkin incinerator machine as per the required specifications and requirements mentioned in this document below in the right and best quality and it must be able to serve the purpose for which it is intended to.

## **SECTION 3. TENDER PRESENTATION AND REQUIREMENTS**

All tenders must include and present the following phases and they will be evaluated in the same fashion.

### **3.1. ADMISTRATIVE ELIGIBILITY**

All bidders shall provide the following documents as the first criteria to be followed for the first stage of

No	ITEM NAME	DESCRIPTION/SPECIFICATIONS	SAMPLE PICTURE	QUANTITY
1.	<b>SANITARY NAPKIN INCINERATOR MACHINE</b>	ELECTRIC FULLY AUTOMATIC MCB PROTECTION BURNS 80-100 NAPKINS PER DAY SIZE: 250mm X 250mm X 350mm EXHAUST PIPE LENGTH: 1.5m ABLE TO BURN ANY SIZE OF NAPKIN		2 PCS

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### 3.3. FINANCIAL PROPOSAL

All bidders shall present their financial offers and these shall be competitive and must spell value for money. This shall be the third criteria to be followed in the third stage of evaluation.

The financial evaluation will be conducted according to prices offered for every item as they are presented on the table above.

- a. Every bidder shall provide a well signed and stamped financial offer.
- b. Every offer shall be presented in the Local currency which is Rwanda francs (RWF) and in United States Dollars (USD) for foreign/international suppliers.

### SECTION 4. SUBMISSION OF OFFERS

- a. Offers must be submitted not later than 15<sup>th</sup> August 2025 at 5:00 Pm Local time, late offers will be rejected and will not be opened or considered.
- b. Offers must be submitted by email through [procurement@remco.rw](mailto:procurement@remco.rw). Any queries must be addressed to the CEO of REMCO and sent to the same email with [info@remco.rw](mailto:info@remco.rw) in copy.
- c. The language to be used as the medium of communication in all the offers shall be in English.
- d. This tender shall only be valid for twenty-one (21) days.

### SECTION 5. OTHER TERMS AND CONDITIONS

- a. REMCO reserves the right to visit any bidder's location/premises during tender evaluation.
- b. All bids shall be opened and evaluated in the absentia of all bidders.
- c. REMCO reserves the right to reject any offer where, in its opinion, a conflict of interest exists or may arise such as influence of any kind, professional or financial relationships with employees.
- d. The payment terms shall be 100% payment by cheque or bank transfer upon agreed terms.

We are looking forward to receiving your great offers.

Sincerely



**Eric NYAMUHENDA**  
Acting Chief Executive Officer  
REMCO Ltd